



Parks and Recreation Business Development Team

Tuesday, February 1, 2022 at 5:30 PM

Gilbert Lodge at Twin Lakes Park 6800 N. Long Lake Road Traverse City, MI 49684

Parks and Recreation: Enhance community and quality of life through people, parks and programs.

General Meeting Policies:

- Please turn off all cell phones or switch them to silent mode.
- Any person may make a video, audio or other record of this meeting. Standing equipment, cords, or portable microphones must be located so as not to block audience view.
- If you need auxiliary aid assistance, contact 231-922-6880.

Page

A. CALL TO ORDER:

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL:

D. FIRST PUBLIC COMMENT:

Rules: Any person shall be permitted to address the Parks and Recreation Commission, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended (MCLA 15.261, et. seq.). Public comment shall be carried out in accordance with the following Board Rules and Procedures.

1. Any person wishing to address the Commission may state his or her name and address.
2. No person shall be allowed to speak more than once on the same matter, excluding Commissioners' questions. The President shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. The President may, at his or her discretion, extend the amount of time any person is allowed to speak. No member of the Commission or staff shall respond to public comment. All commenters must refrain from any personal or political attacks on any member of the public, staff, or board. No profanity, harassment, or bullying will be tolerated, and will provide just cause to be removed from the meeting.

E. APPROVAL OF/ ADDITIONS TO AGENDA:

F. APPROVAL OF MINUTES:

1. Minutes of the December 7, 2021, Business Development Team Meeting
[Business Development Team Meeting- 07 Dec 2021](#) 3 - 4

G. BUSINESS:

1. Bayside Scooters Proposal Continued 5 - 15
[Bayside Scooters Proposal](#)
2. Dream Team Field Proposal 16 - 20

[Civic Center field improvement proposal 2022](#)
[Dugout image drafts 2022](#)

3. Construct RFP Requirements

- Park Signage
- Twin Lakes Gutters
- Power Island Gator

4. Parks and Recreation User Fees (Draft 2022 Fees)
[2021 Park-SCN Fees](#)

21 - 29

H. PARK UPDATES (INTERIM DIRECTOR)

1. Parallel 45 Civic Center Park Proposal

2. Twin Lakes Events

- Sledding
- Open House
- Programming

I. SECOND PUBLIC COMMENT (REFER TO ITEM C ON AGENDA FOR RULES)

J. ADJOURNMENT



MINUTES
REGULAR MEETING
5:30 PM - Tuesday, December 7, 2021
Gilbert Lodge at Twin Lakes Park 6800 N. Long
Lake Road Traverse City, MI 49684

The Parks and Recreation Business Development Team of the Grand Traverse County was called to order on Tuesday, December 7, 2021, at 5:30 PM, in the Gilbert Lodge at Twin Lakes Park 6800 N. Long Lake Road Traverse City, MI 49684, with the following members present:

CALL TO ORDER:

The meeting was called to order at 5:33 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Committee Members Present: Rod Kivell, Alisa Korn, Rodetta Harrand, Pete Albers, and John Sohacki.

Committee Members Excused: Jessica Brutzman

FIRST PUBLIC COMMENT:

There were no first public comments.

APPROVAL OF/ ADDITIONS TO AGENDA:

Adjust the agenda to move Business Item 5 to Business Item 1.

MOTION by Korn, second by Harrand to move Business Item 5 up to Business Item 1.

APPROVAL OF MINUTES:

Minutes of the October 5, 2021, Business Development Team Meeting

MOTION by Korn, second by Sohacki to approve the minutes as presented.

BUSINESS:

1. YouthWork Industries (Bill Watson)

- Bill Watson shared a presentation on the YouthWorks program over the past summer and a proposal for a longer-term lease and more facility space in the Dormitory with upgrades supported by grants and County funding.
- The committee would like to see the requests laid out in a prioritized format included in a proposal for a longer-term agreement.

2. Bayside Scooters

- The Interim Director gave a verbal update from facilities regarding the proposal and which proposal would be preferable.

Parks and Recreation Business Development Team
December 7, 2021

- The committee would like to see a proposal with locations, aesthetic of the building, and what the signage would look like in the proposal brought to the Parks and Recreation Board of Commissioners meeting in January.
3. Bassett Island Campsites
- The Interim Director mentioned to the board the idea of moving a campsite over to Bassett Island to seclude groups.
 - The committee would like the department to pursue looking into the campsite adjustment through the state.
4. Parallel 45 Civic Center Park Project Proposal
- The Interim Director gave an update regarding funding and facilities input.
 - The committee mentioned they would like to see cost ideas.
5. Medalie Park Livery Service RFP Results
- Kayak, Bike, Brew
 - Paddle TC
 - The River Outfitters
- Each business owner had the opportunity to give a synopsis of their businesses and to answer questions asked by committee members, based on a rubric of requirements asked in the initial RFPs.
6. Great Lakes Incubator Farm Foot Bridge (Koffi Kpachavi and Steve Largent)
- Koffi and Steve made a formal request to move forward with the footbridge campaign as well as naming it the Ottoway Crossing.
 - The board would like the parks department to generate a letter of support and bring to the Parks and Recreation Board of Commissioners.
7. YMCA Agreement
- The contract has been extended on a month-to-month basis to allow time for negotiations.

PARK UPDATES

There were no additional park updates.

SECOND PUBLIC COMMENT

There was no second public comment.

ADJOURNMENT

The meeting was adjourned at 9:41 p.m.

County Clerk

Chairman

**Proposal for Use of the Traverse City Civic Center near Skate Park located at:
1213 Civic Center Drive, Traverse City, MI.**

December 27, 2021

Requested by: Charlie Lakritz and Shaun Quinn - Members

Bayfront Beach and Bike (Scooters) located at: 140 E. Front St. Traverse City

Bayfront Scooters was opened by Charlie Lakritz and it has been a part of Traverse City for the past 6 years. Located downtown, Bayfront has been providing Scooters, E-bikes, E-Bike rentals and bike accessories. We currently cater to most riders at the Skate Park located at the Civic Center. Bayfront, along with Shaun Quinn opened Bayfront Beach and Bike in Elk Rapids. This is a concept that brings a surf shop, bike shop and scooter shop under one roof. We have successfully worked with Parks and recreation and the Village on their first public/private partnership in providing SUP, Kayak and tube rentals at Veterans Memorial Park in Elk Rapids. We currently have a recommendation from Parks and Recreation to continue this relationship as they felt that this was a good offering for both residents and visitors and that this location was handled in a very professional manner.

Proposal:

Bayfront Scooters LLC would like to work with the Traverse City Civic Center in providing on-site retail, repair and rental services to those that use the skate park and those that would like to rent e-bikes for use on the TART trail. We would also provide pre-packaged food and drinks in the current outside vending building and in our proposed building as well. We would move our Traverse City store in its entirety to the Civic Center location. We have had a great experience working with your Business Team and all are in agreement to move forward if The Grand Traverse County Board of Directors sees fit.

We would propose a 16x52 prefabricated building that would be set just outside of the Skate Park. Our building documents are included for your review. Building would be leveled and set on a 4" bed of crushed stone. We have completed a walk through with Ryan Walsh to address any concerns. Ryan has also had a walk through with facilities. Both Ryan and facilities are in agreement that the best position for the building is as described in included renderings.

We feel that having a presence at the site will accomplish many things. First and foremost, it will create the feeling of presence. Having a business in this area will increase use of the facility. It will also discourage those bringing a negative experience to the park. Our goal is to work with kids and put together ambassadors that come from within the skating community. We would like to provide "intro to" options that would encourage new users of the park along with easing some fears that some parents feel about allowing their children to be there. We will also encourage kids to volunteer to keep their space clean and safe by providing "Bayfront Bucks". This will be an ongoing list of volunteer

opportunities that will allow them to bank bucks to use toward purchase of items and/or services that we provide. We would continue to evaluate effectiveness of these programs and revise as needed.

We would also like to take an active role of fundraising efforts relating to the park (resurfacing projects, upgrade and/or general repair). As an example, we will offer every person that purchases an opportunity to donate \$1, \$5, \$10, etc. Other options may include gaining manufacturer sponsorships from the Scooter/Skateboard industry. This would go directly to fund resurfacing and/or other upgrades that the park may need as directed by the board.

We would also ask for the ability to host a few events in the summer months. These events would be pre-approved by Civic Center Staff or as directed. These ideas are still in development and would be proposed in early 2022.

Proposed timeline for usage:

Year 1: May 15 – October (ish)

Year 2 forward: April 15 – October (ish)

Proposed days and hours of operation:

10am-8pm 6-7 days/week

(weather dependent and subject to change)

Proposed length of agreement:

3 years with extension if approved by this Board

Proposed Fee:

Year one: \$1000

Years two and three: 5% of Gross receipts up to \$100K

4% of Gross receipts \$101K-\$200K

3% of Gross receipts \$201k+

***based on our current Gross, fees would range from
\$5k-\$6k annually.**

Bayfronts initial financial outlay is roughly \$35K for building, delivery, permits and set up.

We understand that the start of this relationship will not produce an absolute result but are confident that we can work well with the current staff to continue to refine and better the result year over year.

There are unanswered questions at this point and obstacles that we have not yet uncovered. However, we are committed to working together in making this area of the Civic Center more vibrant, actively used by the community and we feel that we can provide a positive environment for Kids and parents to enjoy. In the end of the end, we would like to change the perception that some have along with providing options for kids to both give and develop.

Thank you for your time and consideration,

Shaun Quinn 231-313-8268 Info@bayfrontbeachandbike.com

Charles Lakritz 231-632-7000





LOADING

GROUND SNOW LOAD, P_g : 70 PSF
 THERMAL FACTOR, C_e : 1.2
 IMPORTANCE FACTOR, I : 0.8
 BALANCED, TOLL: 47 PSF
 UNBALANCED, TOLL: 56 PSF
 TCOL: 10 PSF
 BODL: 5 PSF

REACTION

JNT. TYPE	BRG WIDTH	MAX REACTION	MAX UPLIFT
1 WALL	3 1/2"	811 lbs	106 lbs
2 WALL	3 1/2"	811 lbs	106 lbs

MEMBER FORCES

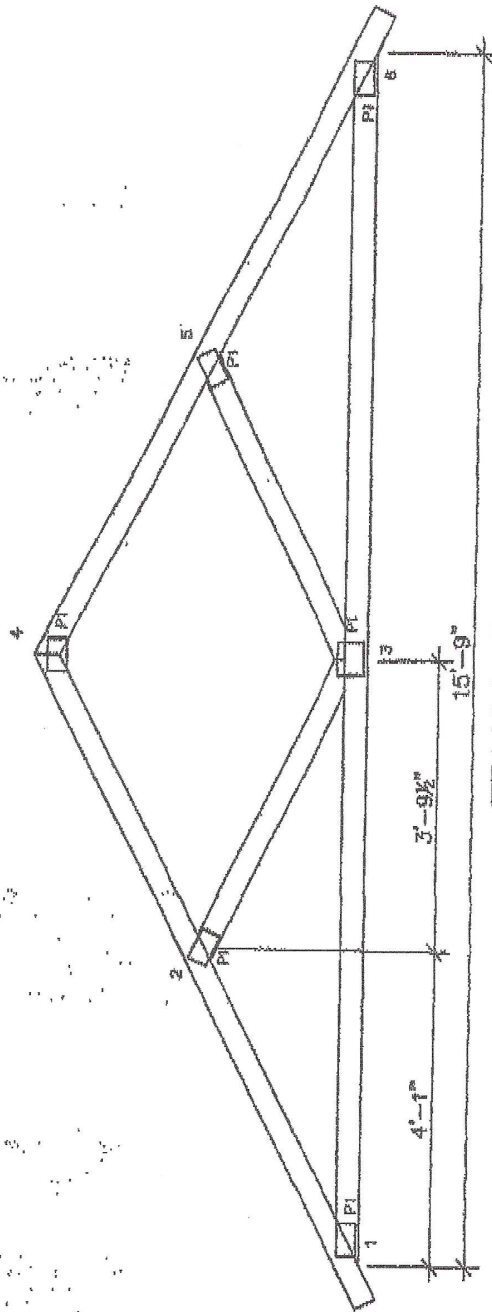
MEMBER	TYPE	MATERIAL	MAX FORCE
1-2, 2-4	TC	2x4 No. 2 SPF	2,220 lbs
6-5, 5-4			
1-3, 6-3	BC	2x4 No. 2 SPF	1,980 lbs
2-3, 5-3	WEB	2x4 No. 2 SPF	600 lbs

SIDE PLATES

JOINT	PLATE	PLATE SIZE	Gd.
1, 6	P1	3 x 5	20
2, 5	P1	3 x 5	20
3	P1	4 x 6	20
4	P1	3 x 5	20

LOAD SUMMARY

1. This truss has been designed for the effects of wind loads in accordance with ASCE7 - 10.
2. This truss has been designed for the effects of balanced and unbalanced snow loads in accordance with ASCE7 - 10.
3. No bracing checks or purlins @ 24" o.c.



TRUSS PLAN

SCALE: 1/2"=1'-0"

Shop Built Gable Truss
 Span: 15'-9" Slope: 6:12

DATE:

04/15/19

T-15-9.6

PREPARED FOR:



pressel
 engineering design
 8000 W. 14th Rd.
 Lake City, MI 48045
 248.538.3666

Mid Michigan MiniBarn
 2190 W. Geers Rd
 McBain, MI 49657

Building Anchors



68-DB-II

SPECIFICATIONS:

Size:

Width: 1.22 in [31.0 mm]
Height: 1.64 in [41.7 mm]
Length: 4.97 in [126.2 mm]

Weight:

0.17 lbs [0.08 kg]

Ultimate Strength:^a

1,650 pounds [7.3 kN]
Holding Capacity is soil and cable dependent

Maximum Working Load:^a

Up to 1,100 pounds [4.9 kN]
Holding Capacity is soil and cable dependent

Soil Bearing Surface Area:

5.07 in² [32.7 cm²]

Type:

Impact Driven Soil Anchor for tensile loads

Material:

Die Cast Aluminum

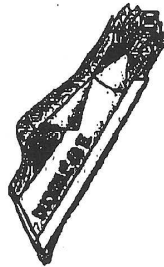
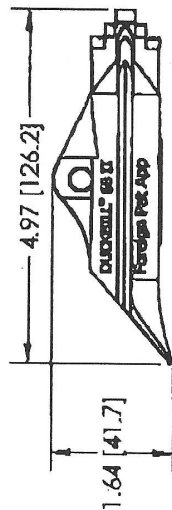
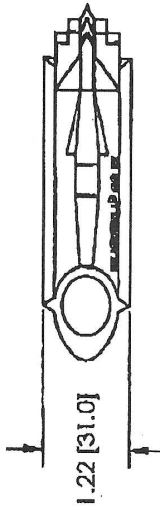
Available Cable Sizes:

$\frac{1}{8}$ in - $\frac{3}{16}$ in [3.2 mm - 4.8 mm]

Typical Installation Depth:

30 to 42 in [762.0 to 1066.8 mm]

^aLoads are shown in normal soil.
Typical Blow Count Range: 24-40 per ASTM-D1586



C	JD	11/20/13	ADDED ULTIMATE STRENGTH TO SPECS
B	JD	04/17/13	CHANGED TITLE BLOCK
A	JD	09/15/11	CHANGED SPECIFICATIONS
REV.	BY	DATE	DRAWING ORIGIN
TOLERANCES: X.X .XX X.XX .XX X.XXX .XXX ANGLE 2 DECIMALS			DESCRIPTION
DIMENSIONS: X.X .XX X.XX .XX X.XXX .XXX ANGLE 2 DECIMALS			DESCRIPTION
PROPERTY AND CONFIDENTIALITY NOTICE: THIS DOCUMENT IS THE PROPERTY OF FORESIGHT PRODUCTS, LLC. IT IS NOT TO BE COPIED OR REPRODUCED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF FORESIGHT PRODUCTS, LLC. FORESIGHT PRODUCTS, LLC. ACCEPTS NO LIABILITY FOR ANY DAMAGE OR LOSS OF PROFITS OR BUSINESS, INCLUDING CONSEQUENTIAL DAMAGES, ARISING OUT OF THE USE OF THIS DOCUMENT OR THE INFORMATION CONTAINED HEREIN.			DESCRIPTION
FORESIGHT PRODUCTS, LLC 6430 EAST 49TH DRIVE COMMERCE CITY, COLORADO 80022			DESCRIPTION
TITLE 68-DB-II ALUMINUM SPECIFICATIONS SHEET			DESCRIPTION
PART NUMBER S0023			DESCRIPTION
SCALE: 1/2			DESCRIPTION
SHEET NUMBER: 1 OF 1			DESCRIPTION

Proposal Questionnaire

Name and Title of Contact for Proposal

Bayfront Beach and Bike Scooters Skate Park

Organization Name:

Bayfront Beach and Bike LLC

Address:

140 E. Front St. Traverse City, MI.

E-mail Address:

SRNQUNN@yahoo.com / Zacariot@furo.com

Phone Number:

231-313-8268

Date Questionnaire Completed:

10/28/2021

1. Describe project (location, power needs, impact) and include a preliminary site plan for reference.

16x52 Pre-Fab building Located on South Side of Skate Park. Power only (110) NO water or Sewer.

2. Define user and program needs that led to project proposal.

We will be moving our downtown Store in its entirety. Will include Skateboards, Scooters, Bikes, ebikes Sales + Rental. Will offer Full Concession Stand as well.

3. Name partners, funders, and other interested parties.

*Shaun Quinn
Charles Lakritz*

4. Name proposed project team.

*Shaun Quinn - Staff of Grand Traverse County
Charles Lakritz - Civic Center Park.*

5. Name project manager.

Shaun Quinn

6. Will there be special uses?

Primary Space + Security of inventory

7. Will there be flexibility of space? (Custom; moveable; temporary; future uses, etc.)

*Yes. Building designed to be moved as one unit.
NO water or Sewer hookup, NO Foundation (on 4" Crushed Stone)*

8. Provide a detailed budget, including net cost, net revenue, infrastructure improvement costs, and ongoing

*Initial Cost of Building + Completion 30K by
Bayfront. NO projected improvement Costs. Tentative/
Projected income included in Proposal Document.*

9. How will project be funded?

Bayfront Beach and Bike LLC.

10. Provide schedule (initiation and pre-design phase; construction phase; closeout phase; user satisfaction evaluation process).

*Pre-Fab building Constructed off-Site.
Feb-2021. Delivery/Set approx May 1, 2022.*

11. Provide square footage.

Approx 832.

12. Describe site planning principles.

*Close to State Park, easy open & Close.
Secure.*

13. Describe storm water management needs.

N/A

14. Describe any parking and transportation needs.

*Will need assistance in
Placement of Building. Building Arrives on Semi-Truck.
2-3 employee Parking Spaces. No Transportation needs.*

15. Describe maintenance needs and plan (who will do what, when, how) once project is completed.

*All maintenance will be performed by Bayfront.
Minimal*

16. Describe sustainability (such as energy efficiencies).

no heat, no air, very low energy impact.

17. Any regulatory issues (such as flood plain, animal, etc.)?

N/A

18. Describe community engagement process leading, if applicable.

N/A

19. Describe facility environmental requirements, if any (HVAC, sound, vibration, etc.).

N/A

20. Historic preservation requirements?

N/A

21. Please list any deferred maintenance items.

none

22. Are there existing building code and life safety issues?

none known

23. Are there accessibility issues or plan to address accessibility?

2 Full Garage style Doors, near ground level

24. How will a design professional be selected?

Mid Michigan Barns Supplying design & Pre-fab Build.

25. Necessary approvals/permits/inspections required from (check all that apply).

Grand Traverse County

- ☐ Soil Erosion
- ☐ Health Department (Septic, well)
- ☐ Electrical, plumbing, and mechanical permits
- ☒ Plan review
- ☒ Final inspection

Township

- ☐ Storm water application
- ☒ Land use permit
- ☒ Site plan review *By Facilities & Permit*
- ☐ Framing inspection
- ☒ Final inspection *By Facilities & Permit*

City

- ☐ DPW for water and sewer
- ☐ Department of Planning for driveways

Other

- ☐ Miss Dig
- ☐ EGLE (formerly MDEQ)

26. Final certificate(s) of occupancy required from (list below and check off, as they are issued):

- | | |
|--------------------------------|--------------------|
| <input type="checkbox"/> _____ | Date Issued: _____ |
| <input type="checkbox"/> _____ | Date Issued: _____ |
| <input type="checkbox"/> _____ | Date Issued: _____ |
| <input type="checkbox"/> _____ | Date Issued: _____ |

Proposal Questionnaire

Name and title of contact for Proposal: Dayna Ryan, Director
Organization name: The Dream Team of Traverse City
Address: PO Box 4424, TC, MI 49685-4424
E-mail Address: daynaryan@sbcglobal.net
Phone Number: 231-883-5747
Date Questionnaire Completed: 1-13-22

1. Describe project (location, power needs, impact) and include a preliminary site plan for Reference.
Softball Fields 2 & 3. Improve wheelchair accessibility by creating a paved pathway and entrance onto each field. Extend the dugouts by 6 feet to include a wheel chair accessible entrance. Replace concrete flooring and upgrade drainage. Install roofing above each dug out for inclement weather and sunshade Impact: To increase overall wheel chair accessibility for all leagues, including coaches. Will increase safety for players and provide a much needed upgrade to the Civic Center grounds overall.
2. Define user program needs that led to project proposal.
The Dream Team of Traverse City uses these fields for summer league play. Players with mobility impairments have difficulty accessing the fields and dug outs.
3. Name partners, funders and other interested parties.
Friends of the Dream Team Advisory Group, Blue Waves, Carl Lemcool Foundation, American Legion, and Grand Traverse Construction, to date. Plan to reach out to the Grand Traverse YMCA. American Legion has pledged to provide roofing supplies and installation.
4. Name proposed project team. The Dream Team Field Crew
5. Name the project manager. Dayna Ryan and Civic Center staff
6. Will there be special uses. In accordance with Civic Center reservation guidelines.
7. Will there be flexibility of space. A portion of the benches to allow for wheelchair access and seating.

8. Provide a detailed budget including net cost, net revenue, infrastructure improvement costs and maintenance costs. In development.
9. How will the project be funded? Funding will be generated by community fund raising, grants, and donated materials/supplies.
10. Provide schedule (initiation/pre-design phase; construction phase; close out phase; user evaluation phase. 2022: Winter: initiation/pre-design phase, spring/summer: fund raising phase, summer: final design phase, fall: construction/completion phase, fall: user evaluation phase.
11. Provide square footage. In development.
12. Describe site planning principles. Completed by Grand Traverse Construction.
13. Describe storm water management needs. New drainage system will be constructed in dugouts.
14. Describe any parking and transportation needs. Nothing additional other than existing Civic Center parking lot.
15. Describe maintenance needs and plan. (who will do what, when, how) once project is completed. Will remain the same as currently defined with Civic Center staff. The Dream Team Field Crew will provide support, as needed.
16. Describe sustainability. Energy efficiencies are N/A. All materials/supplies will be inspected and installed for long term use.
17. Any regulatory issues. No
18. Describe community engagement process leading, if applicable.
Because a portion of the fund raising will include individual donations and business sponsors, we will develop a public relations campaign to include print materials, advertising and social media outreach.
19. Describe facility environmental requirements, if any (HVAC, sound, vibration, etc.)
None known at this time.
20. Historic preservation requirements? No

21. Please list any deferred maintenance items.

Will save maintenance costs by upgrading the dugout drainage system and reduce the use of Diamond Dust to soak up standing water.

22. Are there existing building code and life safety issues? No.

23. Are there accessibility issues or plans to address accessibility?

This proposal is designed to address the lack of wheelchair accessible dug out space not only for The Dream Team league but for the entire community at large.

24. How will a design professional be selected?

Grand Traverse Construction has already pledged to support this proposal and provide a large quantity of donated materials/supplies. They also have a connection with the Apple Fence Company and can provide project renderings, a complete budget and completion of the project.

Project concept images are attached with additional construction detail.

25. Necessary approvals/permits/inspections required.

The project manager, Dayna Ryan, will confer with Ryan Walsh and the Grand Traverse Civic Center Facilities Committee for any/all approvals, permits and inspections required in Grand Traverse County.

Proposed upgrades for Civic Center Ball Fields 2 & 3

- some kind of roofing or netting A framed and sheeted roof structure to get out of elements (rain) and a visual block from the sun (first two images are a good concept below)
- extend length of dug out by 6 feet (Estimate) Dugout extension would include slab on grade (concrete extension), Post Re-Work and Expansion, Wire Mesh fencing, New Roof Structure and Possible Bench seating along with new oversized opening for swing gates from outside dugout and from dugout.
- create WC accessible entrance onto field and into dugout Needs to be 42" swing gate with slab on grade (concrete) outside and connecting sidewalk to civic center sidewalks
- install paved viewing area with pathway or access into dugout Need to determine viewing size and slab on grade (concrete) layout
- resurface pavement in dugouts Can/Should be accomplished during dugout expansion
- fix drainage in dugouts Re-pour Concrete pad with correct slope to stone infiltration outside dugout
- upgrade bleachers to include flexible seating for WC access







**Grand Traverse County Parks and Recreation and the Senior Center Network
2021 User Fees**

User Group Incentive for All Parks and Facilities

Organizations promoting and encouraging recreational programs that take place in County parks and facilities may apply to Director to receive a ten percent discount on a rental by sending an e-mail to kerickson@gtcountymi.gov. "Recreational programs" offer physical activities that contribute to program participants' health and wellness. Include name of user group, name of event, type of event, when event will take place, park/facility requested, and explain why group should be considered for discount.

Reservations

To make a reservation, visit www.grandtraverse.org/parks and send an inquiry, or call 231-922-4818, or send an e-mail to both kbrown@gtcountymi.gov and aperreault@gtcountymi.gov, or stop by the GTCPR Office, 1213 W. Civic Center Drive, from 8 a.m. to 4 p.m.



**Grand Traverse County Parks and Recreation and the Senior Center Network
2021 User Fees**

Howe Arena

Monday through Thursday

Full Day (24 Hours)
Half Day (12 Hours)
Meeting Space (Hourly)

County Residents and Nonresidents

\$1,000 per Full Day
\$500 per Half Day
\$50 per Hour

Friday through Sunday

Full Day
Half Day
Meeting Space (Hourly)

\$2,000 per Full Day
\$1,000 per Half Day
\$100 per Hour

Monday through Sunday

Electrical

**110-Volt, Single-Phase Service per 100 SF of Booth Space*

\$30 per Vendor

Food Truck/Trailer/Vendor Permit Inside

\$50 per Event, per Day

**Storage, Delivery Acceptance, Logistics Management by
Parks and Recreation Department**

\$275 per Instance

Fine for Accessing Off-limits Areas/Areas Not Rented

\$100 per Instance

Reservations

Show and Exposition Reservations: Require a \$500 deposit with a signed agreement. Balance of cost for show/exposition reservation will be billed to Customer immediately following the event, with payment due within thirty (30) days of the invoice date.

All Other Reservations: Require a twenty-five (25) percent deposit at the time the reservation is made. Remaining balance is due thirty (30) days prior to first day of reservation.

All Reservations

- May be made up to one (1) year in advance
- Are on a first-come, first-served basis
- Require a preliminary schedule when the reservation is made

NOTE: Howe Arena is leased to Centre I.C.E. each year between late August and mid-March, and is unavailable for rent during those months.



**Grand Traverse County Parks and Recreation and the Senior Center Network
2021 User Fees**

Civic Center Grounds

Picnic Pavilion

4-hour Reservation (Minimum)
Additional Time

County Resident

\$60 per 4 Hours
\$15 per Hour

Nonresident

\$80 per 4 Hours
\$20 per Hour

Amphitheater

Off Season Dates: October 1 to May 1

4-hour Reservation (Minimum)
Additional Time

County Resident

\$40 per 4 Hours
\$10 per Hour

Nonresident

\$60 per 4 Hours
\$15 per Hour

May, August, and September*

Monday through Thursday

4-hour Reservation (Minimum)
Full-day Rental (24 Hours)
Half-day Rental (12 Hours)
Additional Hour(s)

County Resident

\$100 per 4 Hours
\$500
\$250
\$25

Nonresident

\$140 per 4 Hours
\$900
\$450
\$30

Friday, Saturday and Sunday

4-hour Reservation (Minimum)
Full-day Rental (24 Hours)
Half-day Rental (12 Hours)
Additional Hour(s)

\$160 per 4 Hours
\$800
\$400
\$40

\$200 per 4 Hours
\$1,200
\$600
\$50

**Amphitheater is unavailable for reservations during the months of June and July.*

Tent Outdoors (Maximum Size: 20 by 40 Feet)

\$125 per Day

Ballfield Advertising

Outfield Fence Banner (Maximum Size, 3 by 6 feet)
Scoreboard Signage (Maximum Size, 3 by 6 feet)

\$75 per Season
\$125 per Season

Food Truck/Trailer/Vendor Permit

Daily
Weekly
Monthly

\$30 per Day
\$100 per Week
\$350 per Month

**Storage, Delivery Acceptance, Logistics Management by
Parks and Recreation Department**

\$275 per Instance

Fine for Accessing Off-limits Areas/Areas Not Rented

\$100 per Instance



**Grand Traverse County Parks and Recreation and the Senior Center Network
2021 User Fees**

Civic Center Grounds (Continued)

All Reservations

- Are required to pay a twenty-five (25) percent deposit when the reservation is placed with the remaining balance due thirty (30) days before the start of the reservation
- May be made up to one (1) year in advance
- Are on a first-come, first-served basis
- Require a preliminary schedule when the reservation is made

Civic Center Athletic Fields

Monday through Friday	County Resident	Nonresident
Multipurpose Field (Field 1)	\$20 per hour	\$30 per hour
All Other Fields (Fields 2 to 8)	\$15 per hour	\$18 per hour

Saturday and Sunday	County Resident	Nonresident
Multi-purpose Field (Field 1)	\$30 per hour	\$40 per hour
All Other Fields (Fields 2 to 8)	\$12 per hour	\$15 per hour

Monday through Sunday	County Residents and Nonresidents	
Field Lights		\$32 per hour
Fine for Accessing Off-limits Areas/Areas Not Rented		\$100 per instance

Reservations

County Residents: GTCPR begins taking field reservations for leagues and tournaments organized by county residents at **8 a.m. on the Monday of the second full week of January**. A schedule and deposit for each tournament and league must be submitted individually, at the time of reservation.

Nonresidents: GTCPR begins taking field reservations for leagues and tournaments organized by out-of-county residents at **8 a.m. on the Tuesday of the third full week of January**. A schedule and deposit for each tournament and league must be submitted individually, at the time of reservation.

What You Need to Know before Reserving: Reservations are on a first-come, first-served basis; require a schedule; and require a deposit from Customer when reservation is made. There are different reservation requirements for leagues and tournaments than for all other reservations (refer to information below). There also are requirements and related Customer "deliverables" that apply to ALL reservations, as outlined in this policy. Please read this document carefully before making a reservation.



**Grand Traverse County Parks and Recreation and the Senior Center Network
2021 User Fees**

Medalie Park

Picnic Pavilion

4-hour Reservation, Minimum
Additional

County Resident

\$60 per 4 Hours
\$15 per Hour

Nonresident

\$80 per 4 Hours
\$20 per Hour

County Residents and Nonresidents

Food Truck/Trailer/Vendor Permit

Daily

\$30 per Day

Weekly

\$100 per Week

Monthly

\$350 per Month

Fine for Accessing Off-limits Areas/Areas Not Rented

\$100 per Instance

Reservations

All reservations require a twenty-five (25) percent deposit when the reservation is made. Remaining balance is due within thirty (30) days prior to reservation.



**Grand Traverse County Parks and Recreation and the Senior Center Network
2021 User Fees**

Twin Lakes Park

Gilbert Lodge (Includes Use of Kitchen and
Bride's Getting Ready Area)

	County Resident	Nonresident
May through October/Monday through Thursday		
4-hour Reservation, Minimum	\$270 per 4 Hours	\$300 per 4 Hours
Additional Time	\$68 per Hour	\$75 per Hour
May through October/Friday through Sunday		
4-hour Reservation, Minimum	\$348 per 4 Hours	\$400 per 4 Hours
Additional Time	\$87 per Hour	\$100 per Hour
November through April/Monday through Thursday		
4-hour Reservation, Minimum	\$270 per 4 Hours	\$300 per 4 Hours
Additional Time	\$68 per Hour	\$75 per Hour
November through April/Friday through Sunday		
4-hour Reservation, Minimum	\$296 per 4 Hours	\$340 per 4 Hours
Additional Time	\$74 per Hour	\$85 per Hour

Recreational Programs in Gilbert Lodge

	County Resident	Nonresident
May through October/Monday through Thursday	\$25 per Hour	\$30 per Hour
<i>* Classes must be scheduled between the hours of 8 a.m. and 4 p.m. For any class scheduled outside of those hours, the programmer will be required to pay the established fee.</i>		
<i>**Recreation discount does not apply to single use reservations. Programmers with longer schedules (eight [8] weeks or more) may apply for the ten percent recreational discount.</i>		
November through April/Monday through Friday	\$20 per Hour	\$25 per Hour
<i>* Classes must be scheduled between the hours of 8 a.m. and 7 p.m. For any class scheduled outside of those hours, the programmer will be required to pay the established fee.</i>		
<i>**Recreation discount does not apply to single use reservations. Programmers with longer schedules (eight [8] weeks or more) may apply for the recreational discount.</i>		

Dormitory Meeting Room	County Resident	Nonresident
May through October/Monday through Thursday		
4-hour Reservation, Minimum	\$192 per 4 Hours	\$220 per 4 Hours
Additional Time	\$48 per Hour	\$55 per Hour



**Grand Traverse County Parks and Recreation and the Senior Center Network
2021 User Fees**

Twin Lakes Park (Continued)

May through October/Friday through Sunday

4-hour Reservation, Minimum	\$232 per 4 Hours	\$260 per 4 Hours
Additional Time	\$58 per Hour	\$65 per Hour

November through April/Monday through Thursday

4-hour Reservation, Minimum	\$192 per 4 Hours	\$220 per 4 Hours
Additional Time	\$48 per Hour	\$55 per Hour

November through April/Friday through Sunday

4-hour Reservation, Minimum	\$212 per 4 Hours	\$240 per 4 Hours
Additional Time	\$53 per Hour	\$60 per Hour

Dormitory: Overnight Lodging (Includes Meeting Room) County Residents and Nonresidents

Full Dormitory (61 to 110 Persons)	\$20 per Person, per Night
Half Dormitory (30 to 60 Persons)	\$26 per Person, per Night
Cleaning Cost	\$35 per Day

Dormitory: Overnight Lodging (Excludes Meeting Room) County Residents and Nonresidents

Half Dormitory (10 to 30 Persons)	\$30 per Person, per Night
Cleaning Cost	\$35 per Day

Picnic Pavilion

May through October/Monday through Thursday

	County Resident	Nonresident
4-hour Reservation, Minimum	\$108 per 4 Hours	\$120 per 4 Hours
Additional Time	\$27 per Hour	\$30 per Hour

May through October/Friday through Sunday

4-hour Reservation, Minimum	\$176 per 4 Hours	\$192 per 4 Hours
Additional Time	\$44 per Hour	\$48 per Hour

November through April/Monday through Thursday

4-hour Reservation, Minimum	\$88 per 4 Hours	\$100 per 4 Hours
Additional Time	\$22 per Hour	\$25 per Hour

November through April/Friday through Sunday

4-hour Reservation, Minimum	\$100 per 4 Hours	\$120 per 4 Hours
Additional Time	\$25 per Hour	\$30 per Hour



**Grand Traverse County Parks and Recreation and the Senior Center Network
2021 User Fees**

Twin Lakes Park (Continued)

Cabin: Overnight Lodging (Queen Bed)	County Resident	Nonresident
Check in at 3 p.m.; check out at 12 p.m. (noon)		
Weekend Rental (Minimum of two nights, Friday to Sunday)	\$360 (per weekend)	\$420 (per weekend)
Weekday Rental (Minimum of Two Nights)	\$100 (per night)	\$125 (per night)
Weekly (Seven Days) Rental	\$700 (per week)	\$805 (per week)
<i>*Cabin is available May to October</i>		

	County Residents and Nonresidents
Evening Use of Fire Pit (Small groups only)	\$25 per instance (two [2] hours)
<i>*Wood is provided when available. Please check with staff before making a reservation.</i>	

Multipurpose Field	\$20 per hour
Staff Labor*	\$32 per hour
Cleaning Fee	\$35 per instance
Storage, Delivery Acceptance, Logistics Management by Parks and Recreation Staff	\$275 per instance
Fine for Accessing Off-limits Areas/Areas Not Rented	\$100 per instance

**Higher risk events might require County staff onsite for the duration of the reservation.*

All reservations require a twenty-five (25) percent deposit when the reservation is made. The remaining balance is due thirty (30) days prior to the first date of the reservation.

Reservations that have been approved to serve alcohol at Twin Lakes Park are required to pay a reimbursable damage deposit equal to half of the total rental cost, or \$500 if the cost is over \$1,000. Deposit is due thirty (30) prior to the first date of the reservation, and may be reimbursed if there are no damages as a result of the event.



**Grand Traverse County Parks and Recreation and the Senior Center Network
2021 User Fees**

Power Island

Camping	County Resident	Nonresident
Monday through Thursday	\$30	\$50
Friday through Sunday	\$40	\$55
Holidays (2-night Reservation Minimum; Memorial Day; \$50 Weekend; Fourth of July; Labor Day Weekend)		\$60

Exclusive Rental of All Campsites	County Residents and Nonresidents \$50 Charge Per Additional Night
--	--

Firewood	\$8 per Bundle
-----------------	----------------

- Reservations are accepted for 2021 camping season beginning on January 4, 2021 at 8 a.m.
- No rainchecks will be granted.
- A refund of the total cost of the reservation, minus 25 percent of that total cost, is made when a reservation is cancelled seven (7) days or more prior to the first date of the reservation. No refunds will be issued for cancellations made six (6) or fewer days prior to the first date of a reservation.

Senior Center Network

Annual Membership, County Residents over 60	Free
Annual Membership, County Residents under 60	\$10
Annual Membership, Non-County Residents	\$50
Day Pass for Full Access to Member Only Programs	\$5
Monthly Pass for Full Access to Member Only Programs	\$10
Building Rental per Hour, County Resident	\$50
Building Rental per Hour, Nonresident	\$75
Tent Rental per Hour, County Resident	\$50
Tent Rental per Hour, Nonresident	\$75
Shuffleboard Equipment Rental	Donation
Lunch 60-and-over**	\$3 Donation
Lunch Under 60**	\$5
Programs***	Cost Varies
Tours****	Cost Varies

**Fees established by Community Action Agency.

***Fees based on cost, and vary. Fees not covered by sponsors generally covered by participants' fees.

****Tour prices based on fees charged by vendor and/or attractions and motor coach.